Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	RAM CHARITRA SINGH COLLEGE
Name of the head of the Institution	Dr. Ram Awadhesh Kumar Singh
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	06243286975
Mobile no.	9471455578
Registered Email	principalrcscollege@gmail.com
Alternate Email	ramcharitrasinghcollege@gmail.com
Address	MANJHAUL, BEGUSARAI, BIHAR
City/Town	MANJHAUL
State/UT	Bihar

Pincode	851127

2. Institutional Status

Affiliated / Constituent	Constituent
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Naveen Kumar Singh
Phone no/Alternate Phone no.	06122358944
Mobile no.	8544205484
Registered Email	principalrcscollege@gmail.com
Alternate Email	ramcharitrasinghcollege@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://rcscollege.ac.in/web/aqar.php
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://rcscollege.ac.in/web/a_calender.php

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C++	65.70	2004	16-Feb-2004	15-Feb-2009

6. Date of Establishment of IQAC	01-Sep-2014

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		

No Data Entered/Not Applicable!!!

L::asset('/'),'public/').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'.$instdata->upload_special_status)}}

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2018 0	0

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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View Link
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View Uploaded File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• The IQAC ensures a regular attendance of students and teachers round the year. • Discussion on students mentoring system. • Developing the distinctive curriculum that enables the students to demonstrate. • Motivated faculties to participate in seminars and workshops. • To introduce skill based programmes.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Workshop on ICT for faculties	20 Teachers attended, IT & Computer

	science managed the workshop for short term training in ICT and internet use
Lab Up gradation	? Lab equipment purchased ? Lab work improved for science teaching ? Labs renovated.
Library Upgradation	Reading room facility for boys girls as well as faculty separately ? Internet facility with library was provided and expanded ? Improvement in attendance in library
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	27-Apr-2018
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our institution adopt the curriculum overview provided by the mithila university. At the beginning of each academic session, collage prepares its proposed academic calendar. Teachers are informed about their workload and course (subject). Teachers refer to the standard reference books prescribed by the university along with latest information available through online and other resources for effective implementation of curriculum. Concerned authorities conduct regular meetings to review the difficulties faced while teaching. The faculty members of the collage attend workshops and seminars time to time, learn and implement effective methodologies. Teachers update themselves wih the current research and teaching techniques and hence teach effectively.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NIL	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nill	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nill	NIL	0
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The collage has several formal mechanisms to obtain feedback from different stakeholders. A feedback provides right information for the further development. Feedback received from students is evaluated by individual teachers and department committees and used to leverage pedagogy and curriculum enrichment. Teacher feedback on curriculum and collage infrastructure is received within the framework of staff council and academic administrative audit. The staff council meeting on the opening day of the session recapitulates the decision for implementation of new pedagogic strategies and programs. The students and teachers feedback is comprehensively considered in the academic standards committee meetings. The principal monitors and reviews

academic progression and implementation through the monitoring committee which receives feedback from the academic standards committee. These mechanisms help to decide the options or new planning other curriculum enrichment extension activities. Alumni feedback is also obtained from the alumni representative on the IQAC. Alumni feedback is based on the collage in the development of the students personality, employability and academic excellence. In the academic session, the feedback has helped the individuals and organization as a whole to improve the performance and effectiveness of the institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	ARTS	2100	2400	662
BSc	SCIENCE	610	800	444
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	1106	0	16	0	16

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
9	9	5	3	2	0
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, students mentoring system is available in our institution. The mentoring system in our collage aims to identify student- teachers personal and academic goals. Our collage conducts group meetings once in two months in which the mentor discusses regarding their academic and personal problems. It helps student – teachers to face the challenges with confidence and also helps to improve teacher- student relationship. It’s also helpful to guide student teachers to choose right career in the life. Students progression is monitored by mentor system and derogatory decentralized leadership. The institution monitors and ensures the achievements of the learning outcome through • Academic calendar • Academic audit • Analysis of the tests, examination results • Collection and analyses • Regular observations, regular meetings and alumni meets.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1106	16	1:69

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
24	16	8	4	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NIL	Nill	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	B.A ARTS	3	02/04/2018	30/06/2018
BSc	B.Sc SCIENCE	3	02/04/2018	30/06/2018
No file uploaded.				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The continuous internal assessment evaluation of the students is an integral part of the teaching- learning process. The students have been encouraged continuously to study sincerely for the improvement of their performance in our collage. The collage has an examination committee to carry aut the effrctive implementation of internal assessment and collage examination. The concerned subject teachers conduct a personal interface meeting with the students. The students are apprised of their strength and weaknesses for further improvement. The IQAC monitors the evaluation process in its meetings and provides suggestions for improvement.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Institution prepared a calendar as per the scheduled prescribed by the affiliating university for implementation of curricular and co-curricular activities. As per university rules and regulation academic activity run in collage through out the year. At the beginning of session institution prepared an academic calendar to organise the curricular and extra-curricular activites in the institution. In academic calendar institute adhered to available working days, short and long holidays, national public holidays, admission process, semester wise teaching plans, allocation of internal assessment work i.e. seminar activity, project assignment, theory assignment, practical assignment, submission of internal assessment work, ICT lectures, guest lectures, celebration of various birth and death anniversary, sampling plantation etc. and special days, educational tour, awarencess programmes, organizing seminar actively and planed month wise and makes implementation on it. As per academic calendar institution on it. As per academic calendar institution participated

in the extra-curricular activites like participation in youth festival, participation inter-collagiate sport competitions like kabaddi, chess, badminton etc. organised by the affiliating university. Our institute tries to run all the activities as per the academic calendar but some time due to circumstances some events scheduled gets change.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://rcscollege.ac.in/web/index.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
SCIENCE	BSc	NIL	340	216	63.53
ARTS	BA	NIL	619	606	97.89
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://rcscollege.ac.in/web/index.php

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NIL	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NILL	NIL	Nill
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
2 DEPARTMENT	2

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	CONFERENCE PROCEDINGS	4	00
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
BOOK	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	0	0	2
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such	Number of students participated in such

		activities	activities
Gandhi Jayanti celebration	Community/NSS	6	16
Independence Day Celebration	Community/NSS	6	20
Baal vivah evam Dahej pratha unmulan hetu shapath	Community/NSS	5	35
NSS Day celebration	NSS	3	16
International Yoga Day celebration	Community/NSS	5	20
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NIL	NIL	NIL	0	0
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nill	Nill	NIL
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	NIL	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3022060	3022060

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
Seminar halls with ICT facilities	Existing
Others	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
AUTOLIB	Fully	1.0	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	17098	0	0	0	17098	0
Reference Books	500	0	0	0	500	0
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co	Computer	Internet	Browsing	Computer	Office	Departme	Available	Others

	mputers	Lab		centers	Centers		nts	Bandwidth (MBPS/ GBPS)	
Existing	25	1	1	0	1	0	0	20	0
Added	0	0	0	0	0	0	0	0	0
Total	25	1	1	0	1	0	0	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
0	0	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The collage ensures optimal allocation and utilization of the available financial resources for maintenance and up keep of different facilities by holding regular meetings of various committees constituted for this purpose and using the grants received the collage as per the requirements in the interest of students. Our collage has a good mechanism to oversee the maintenance of physical academi and facilities. • Our collage has well equipped geography laboratory. Ther are well maintained by the collage attendants ad peons. • Stock register is maintained by all the departments regularly. • Collage has about 12 classrooms and 2 seminar halls. • A seminar hall and a classroom are equipped with LCD projector. • Daily cleaning of classrooms are maintained. There is a good ventilation and pleasant environment. • Washroom and lavatories are maintained by the contractually appointed sweepers. • To ensure return of books, 'no dues' from the library is mandatory for students before appearing in exam.

http://rcsc.autolib.org

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			

a) National	NSP POST MATRIC SCHOLORSHIP SCHEME	599	0
b)International	Nill	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
NIL	Nill	0	0
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2017	GENERAL COMPETITION	250	450	49	49
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	0	0	NIL	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
Nill	0	NIL	NIL	NIL	NIL
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	49

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
participated in Sports, Games and other events	State/ University level	154
participated in cultural events	State/ University level	25

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	SPORTS	National	5	2	Nill	NIL

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The collage constituted “Students council” for every academic year. The student council of R.C.S.collage is a vibrant body constituted with the aim of promoting democracy in the academic ambience and developing leadership skill among students. Members of the student council function as links between the student community and the academic, representing their views and suggestions to the members. The council is encouraged to involve in the lead events and celebrations of the collage. They are of great assistance to the officials in maintaining the discipline and general conduct of the students. It further conducts various cultural, academic and outreach programs, manifesting their organizational caliber and leadership skills. The representatives of the various departments also conduct all the programmes and competitions initiated by their parent departments. The student council also create awareness among the masses on the ill-effects of plastics, segregation of waste materials and planting of trees.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

NIL

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The collage management of R.C.S.collage, manjhaul functions in well-structured and defined manner which ensures participative involvement. The success of an institution is the result of the combined efforts of all who work towards attaining the vision of the institution. All the stake holders have a role to play in building of the collage. Their involvement and cooperation in devising and implementing decision making policies for academic and administrarive affairs through various bodies and committees have contributed to the growth of the departments, teaching and non teching faculty along with student union members, class students representatives together concentrate on fostering the progress of institution by sharing the responsibilities and participate growth of institution and to act according to the aims and objectives of the institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Examination and Evaluation	The different departments of the collage are required to prepare their students according to the university-prepare their students according to the university-prescribed syllabus, to sit for examinations held according to the university-recommended schedule.
Research and Development	The collage has always believed that the quality of academic research not only may be reflected in the quality of classroom teaching, but also may be helpful in addressing problems in the world at large.
Teaching and Learning	The collage has always aimed at effective curriculum delivery through a well-planned and documented teaching-learning process. Teaching plans are based on an academic calendar.
Curriculum Development	The collage doesn’t have the freedom to develop its own curriculum, since it is under the university of Darbhanga, whose centrally imposed syllabus is required to be followed by all collages. But individual teachers of the collage are directly or indirectly part of the curriculum development process.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	The collage administration runs as per the policies and direction given by the Lalit Narayan Mithila University.

Planning and Development	In this academic year our institution has worked as per the planning governed by the guidelines and regulation of Dept. of higher education L.N.M.U.
Student Admission and Support	Admissions are taken on the basis of merit.
Examination	The collage has to follow the rules and regulations of L.N.M.U. Darbhanga regarding the examination.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	NIL	Nill	Nill	Nill	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	0	Nill	Nill	09
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
4	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Employee Benefit Fund	Facilities for Advance, Loan, Cooperative Society etc.	Bihar State Govt. has implemented free education to girls students upto graduation

		level from academic year 2016-17. Admission of girls are awarded on zero balance. ? Remedial Coaching Classes (RCC) at Undergraduate Level for Scheduled Castes, Scheduled Tribes, OBC, minority communities and poor students. ? Coaching Scheme for Entry into Services (CES) for Scheduled Castes, Scheduled Tribes, OBC, minority communities and poor students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The collage conducts both internal and external financial audits regularly. Internal audit is conducted half yearly by the internal financial committee of the institution. The committee thoroughly verifies the income and expenditure details and the compliance report of internal audit is submitted to the management of the institution through principal. External audit is conducted once in every year by an external agency.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nill	Nill	Yes	IQAC
Administrative	Nill	Nill	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

NIL

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Nill
c)ISO certification	Nill
d)NBA or any other quality audit	Nill

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
Nill	NIL	Nill	Nill	Nill	0
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	Nill	Nill	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Our collage has taken every effort to make the campus green. Every years, tree plantation programme is conducted by NSS unit of the collage. A cleanliness drive with in the campus area was organized by the institute to keep the campus plastic free. All the departmental teaching, non teaching staff and students take part in the activities organized by the collage.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nill	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants

NIL	Nil	Nil	Nil
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

? Plantation of trees ? Use of bicyles ? Use of LED Bulbs and Street Lamps ? Use of dustbins Green for biodegradable waste Blue for non- biodegradable waste ? Use of solar based electricity like solar street Lamps etc

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

? ICT based classrooms like smart board, projector, computer etc ? Modernization of college library

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://rcscollege.ac.in/web/index.php

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision and mission statement of our institution clearly pointed towards whole some development of the students. A value based education on the curriculum of the University which combines with the core value attached for the improvement of the students. Our institution prepare youth to participate in all area of development by exploring their talent as responsible programmes have also been organized for the benefit of the students.

Provide the weblink of the institution

https://rcscollege.ac.in/web/index.php

8.Future Plans of Actions for Next Academic Year

• To motivate faculty members to integrate ICT tools in their teaching practices. • Promotion of smart classes for effective teaching. • To procure books for library as per the demand of heads of different departments. • Installation of LEO lights in campus and external area of the collage.