Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	RAM CHARITRA SINGH COLLEGE
Name of the head of the Institution	DR. NAVEEN KUMAR SINGH
Designation	Principal(in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	06243-286975
Mobile no.	8544205484
Registered Email	principalrcscollege@gmail.com
Alternate Email	ramcharitrasinghcollege@gmail.com
Address	MANJHAUL, BEGUSARAI, BIHAR
City/Town	MANJHAUL
State/UT	Bihar

Pincode	851127

2. Institutional Status

Affiliated / Constituent	Constituent
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	DR. VANDANA KUMARI
Phone no/Alternate Phone no.	06122358944
Mobile no.	9431828944
Registered Email	principalrcscollege@gmail.com
Alternate Email	ramcharitrasinghcollege@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://rcscollegemanjhaul.in/
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://rcscollegemanjhaul.in/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C++	65.70	2004	16-Feb-2004	15-Feb-2009

6. Date of Establishment of IQAC	01-Sep-2014

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

DGSD	03-Jul-2019 12	100

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
CHEMISTRY	WELFARE	BIHAR GOVT.	2018 1	2000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View Link
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View Uploaded File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

The IQAC plays an active role in internalizing a culture of quality within the institution. This culture is maintained and sustained by several initiatives taken by the Cell through the year. ? The IQAC has been involved in preparing many reports highlighting the activities of the college. Capacity building programs were regularly organized for both teaching and nonteaching staff. ? The IQAC, through its activities, invited renowned academicians for discussion, introduction of ICT Teaching Learning in the institution ensuring efficient performance of academic and administrative tasks.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
At the beginning of this academic year, IQAC took steps to encourage and motivate students from every department to pursue their active participation in students Seminars, workshops, quiz, debate, cultural competitions in our own college campus as well as in other colleges.	Many Students wer motivated by different approaches made by the taechers. The students of Geography Department delivered serious lectures along with some presentations on different global issues in own campus. The students of history Department actively participated in a quiz competition. These achievements helped other students to come forward breaking all the barriers.
Updation of College Website	College website has been updated
Workshop on ICT for faculties	20 Teachers attended, IT & Computer science managed the workshop for short term training in ICT and internet use
Lab Up gradation	? Lab equipment purchased ? Lab work improved for science teaching ? Labs renovated.
Library Upgradation	Reading room facility for boys girls as well as faculty separately ? Internet facility with library was provided and expanded ? Improvement in attendance in library
Increasing greenery	During this academic year several plantation programmes were conducted to increase greenery in the college.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	25-Feb-2019
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college is affiliated with the L.N.M.U. Darbhanga and the said university provides the curriculum to their respective colleges following the guidelines of the university grants commission. Institution has a mechanism for curriculum delivery and documentation. The institution followed academic schedule prepared by mithila University. Before start of the teaching, Teaching staff prepare the schedule before the beginning of every academic year that consists of detailed distribution of the syllabus. The work distribution is done according to the internet and capabilities of the staff members. Staff members try to complete the syllabus of theory, Practicals etc. in time . Induction programs are organized for students to make them aware with the nuances, priorities and requirements. Students are permitted to approach faculty for doubt clearing and curricular discussions beyond the classroom time. As per the advice and instruction of the university different departments and teachers concerned implement the curriculum and maintain lesson-plan and progress register which is further supervised by the heads of the department and the principal of the college. The documentation is being done on the attendance of the students to ensure regularity in the discourse of teaching-learning. All efforts have been taken to carry out the implementation of the curriculum for the academic benefit of the students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	00	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NIL	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nill	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field

		Projects / Internships
Nill	NIL	0

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback is an analysis that occurs when the output of a system is employed as input back into the system is employed as input back into the system as part of a result. A feedback provides right information for the further development. The IQAC conducts this process feedback is obtained from the student, teachers, parents and alumni on various issues by providing and collecting formats to know the actual facts about the overall functioning of the collage and also seeking the suggestions. The feedback is collected at various levels- • Students • Parents • Teachers • Alumni This feedback is analyzed at higher level of management and steps are taken to improve the functioning. The different areas where improvements are required in respective departments are discussed. Feedback is taken an regular basis regarding the overall facilities. Students feedback is based on two criterions- i) Overall College Fancutioning ii) Teaching – learning process Teachers feekback covers teaching, learning process, punctuality, communication skills, approach towards the students, sharing of innovative ideas etc. Parent’s feedback is taken about the learning environment in the college as well as imparting-value-based education.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	SCIENCE	798	900	838
BA	ARTS	2740	2500	2095

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2933	0	14	0	14

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
9	9	5	3	2	0
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentoring system in our college aims to identify students teaches personal and academic goals. Once in two months discusses with all his mentees regarding their academic and personal problems. It helps student teachers to face the challenges with confidence and also helps to improve teacher student teachers to choose right career In the life.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2933	14	1:210

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
26	4	12	6	9

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NIL	Nill	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	B.A ARTS	3	01/05/2019	03/06/2019
BSc	B.Sc SCIENCE	3	01/05/2019	03/06/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Our collage is affiliated to L.N.M.U. Darbhanga. We follow the directions of the university regarding examination and evaluation. Result of the students are declared by the university. The institute develops by the university. The

institute develops leadership among the students. It also develops problem solving skill, creativity through different practicals and workships. Besides the internal examinations, students are evaluated on the basis of assignments, quiz, attendance, punctuality and conduct.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared as per the recommendations of L.N.M.U. every year the institution prepares an institutional academic calendar under the supervision of the IQAC. Academic calendar is a very useful document which contains important dates of various curricular and extra-curricular activities to be followed in the academic year. All the departments have to follow this calendar. The principal monitors the implementation of the academic calendar. Departmental programmes are planned according.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://rcscollege.ac.in/web/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
ARTS	BA	NIL	838	748	89.26
SCIENCE	BSc	NIL	467	418	89.50
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://rcscollege.ac.in/web/

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	00	NIL	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category

NIL	NIL	NIL	Nill	NIL
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	ALL	7	00
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
BOOK	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local

Nill	0	0	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
REPUBLIC DAY CELEBRATION	NSS	7	25
SWACHH BHARAT ABHIYAAN	COMMUNITY/NSS	4	22
AIDS AWARNESS PROGRAMME	NSS	3	14
GENDER SENSITISATION	NSS	5	15
JAL JEEVAN HARIYALI PROGGRAMME	NSS	6	24
INTERNATIONAL WOMEN DAY	COMMUNITY/NSS	4	19
LITERACY PROGRAMME	NSS	6	26
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NIL	NIL	NIL	0	0
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	00
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the	Name of the	Duration From	Duration To	Participant

	linkage	partnering institution/ industry /research lab with contact details			
NIL	NIL	NIL	Nill	Nill	NIL
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	NIL	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
916125	916125

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Video Centre	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
AutoLib	Fully	1.0	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	17098	0	0	0	17098	0
Reference Books	500	Nill	Nill	Nill	500	Nill
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module	Date of launching e-

		is developed	content
NIL	NIL	NIL	Nill
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	25	1	1	0	1	0	0	20	0
Added	0	0	0	0	0	0	0	0	0
Total	25	1	1	0	1	0	0	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
STUDY MATERIAL	https://rcscollege.ac.in/web/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
0	0	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Our college has a good mechanism to oversee the maintenance of physical academic and support facilities. The physical facilities like classrooms library etc. are made available for the students admitted in the collage. Classroom is a place for student-teachers to be active listeners and participate in learning activities. The classroom are well-equipped with technology based facilities. Library makes a systematic effort in building up the collection by identifying, evaluating, selecting, processing and making the resources available to its users. Library has always been striving hard to meet the expectations of its users.

https://rcscollege.ac.in/web/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0

Financial Support from Other Sources			
a) National	NSP POST MATRIC SCHOLARSHIPS	244	0
b)International	NIL	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
NIL	Nill	0	NIL
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	GENERAL COMPETITION	250	450	49	49
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	0	0	NIL	250	105
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	0	NIL	NIL	NIL	NIL
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	49
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
participated in Sports, Games and other events	State/ University level	154
participated in cultural events	State/ University level	25
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	SPORTS	National	3	2	Nill	Nill
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Every year Student Council elections are conducted by our college in which students of current batch democratically elects member of Student Council. The Student Council representatives actively participate in various activities. They help in coordinating all the events related to academics and other co-curricular and extra-curricular activities, as per the directives of teaching facility. They do a lot of academic administrative work by taking the help of other students. They also motivate other students to take part in the activities conducted by the institute. Student activities are designed to allow students to become more involved on campus and offer opportunities in leadership, social responsibility, citizenship, volunteerism and student employment. Students are also encouraged to present their views in the form of group discussions, assignments etc. The Student Council work as a medium between faculty students. The students council play a very significant role in any higher educational institute. It provides a platform for the student community to associate in the administration of the institute. To achieve this, it brings out the opinions and requirements of the students community to the authorities. It acts as a link between the collage administration and the students. It aims to develop career, personality and organizational skill among the students through co-curricular and extra-curricular activities. This is achieved by organizing various events. These are various activities planned in an academic year. Most of these activities are organized by students council in the collage. Rest of the activities are dealt by teachers in association with students. The collage organized “Youth Festival” every year. Through the collage appoints a teachers as the convenor of the mahotsav but real responsibility lies with the students council. Apart from their involvement in cultural activities, they also take activities part in sports related activities

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

NIL

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college management of R.C.S.collage functions in well-structured and defined manner which ensures participative and defined manners which ensures participative involvement. The collage follows the rules, regulations, directions and statutes of L.N.M.U. to follow the principles of democracy, the collage management and other responsibilities are distributed among the teachers and non-teaching staff. The principal is the ex-officio secretary of the management. Three representatives of teachers are elected democratically by the teachers and become the executive members on the trust and participate in decision-making process. All matters of importance, including the strategic once are discussed amongst all the staff members. The principal, governing body, collage council and the IQAC and involved in defining policies, procedures and framing rules, guidelines pertaining to admission, examination, discipline and support service.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Our collage is affiliated to L.N.M.U Darbhanga. The college has to follow the curriculum designed and framed by the university for all its courses. Affiliated college don’t have the library to design their own curriculam. The university revises their own curriculum. The university revises their syllabus after every five years.
Teaching and Learning	The college follows a holistic approach for the growth and development of the students. Teaching and learning process involves various kinds of activities. To make effective teaching-learning ,we have well qualified and experienced faculty members-internet facilities are provided to the

	stakeholders.
Examination and Evaluation	The examination and evaluation process is followed as per the guidelines of L.N.M.U Darbhanga.
Library, ICT and Physical Infrastructure / Instrumentation	library is a treasure of knowledge as aptly said by lokmanya Tilak, “Where there are good books, there is heaven itself.” Our collage has organized library where various types of books, newspaper and magazines are available for stakeholders.
Admission of Students	Online admission procedure is practiced in our college. Students are admitted to collage based on their academic merit.
Research and Development	Publication of Peer reviewed research journals . ? Undergraduate research under CPE / BSR schemes. ? Annual Report records the publish of students in journal, magazines and newspapers.
Human Resource Management	Capacity building programme for Non –Teaching Staff. ? Regular Staff meetings of Teaching and Non-Teaching Staff members.
Industry Interaction / Collaboration	There is no formal Industry interactions collaborations in place. Students are taken for visits to nearby industries at Barauni and laboratories under the supervision of teachers.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	All important administrative information including notice is regularly published on the website. • Whatsapp group help to provide the brief notices of any event to be happened on collage. • Whatsapp group are also used for awareness and to smooth functioning of the same.
Finance and Accounts	The office and accounts section is computerized.
Student Admission and Support	The collage website act a mirror of the collage information. Admission and online transaction interfaces are provided on website.
Examination	The collage has to follow the rules and regulations of L.N.M.U. Darbhanga regarding the examination.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	NIL	Nill	Nill	Nill	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
UGC-Sponsored Orientation Programme B.R.A.B. University Muzzafarpur	1	11/09/2018	08/10/2018	28
UGC-Sponsored 94th Orientation Programme, Ranchi University	1	05/03/2019	01/04/2019	28
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
9	9	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Employee Benefit Fund	Facilities for Advance, Loan, Cooperative Society etc.	Bihar State Govt. has implemented free education to girls students upto graduation level from academic year 2016-17. Admission of

		girls are awarded on zero balance. ? Remedial Coaching Classes (RCC) at Undergraduate Level for Scheduled Castes, Scheduled Tribes, OBC, minority communities and poor students. ? Coaching Scheme for Entry into Services (CES) for Scheduled Castes, Scheduled Tribes, OBC, minority communities and poor students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

NIL

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
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6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nill	Nill	Yes	IQAC
Administrative	Nill	Nill	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

NIL

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Nill
c)ISO certification	Nill
d)NBA or any other quality audit	Nill

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
Nill	NIL	Nill	Nill	Nill	0
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	Nill	Nill	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Our collage has taken every effort to make the campus green. Every years, tree plantation programme is conducted by NSS unit of the collage. A cleanliness drive with in the campus area was organized by the institute to keep the campus plastic free. All the departmental teaching, non teaching staff and students take part in the activities organized by the collage.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nill	Nill	Nill	Nill	00	NIL	NIL	Nill
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nill	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIL	Nil	Nil	Nil
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

? LED bulbs used in different departments and classrooms ? Pedestrian Friendly

pathways ? Restricted entry of automobiles ? Under NSS, different programmes and campaigns organized for eco-friendly campus. ? Development of college garden

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

? Provide new Computers to Language Lab and departments ? Installation of Projector in Seminar Hall and Audio-Visual Set Students have been provided free internet connectivity through Wi-Fi on the campus. ? Language labs has been established with modern facilities to develop communication skill among students, especially of Management course. ? The College is making arrangements for developing a learner centric environment conducive for quality education.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://rcscollege.ac.in/web/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The distinctive vision of the collage is to make the students from rural area competent enough in all respects such as educational, social, technological and economical through excellence in academic and value-based education. This distinctiveness of supporting rural masses in achieving their dreams of leading a good quality life with purpose is unique to our institute.

Provide the weblink of the institution
https://rcscollege.ac.in/web/

8.Future Plans of Actions for Next Academic Year

S. No. Plan of action for 2018-19 1 Expansion of Co-Curricular activities on the Campus. 2 Construction of Social Science Block Via RUSA. 3 Organising Inter-disciplinary Seminars. 4 Publication of College Journal. 5 Construction of College Guest House. 6 Provision of safe drinking water in all teaching blocks.