Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	RAM CHARITRA SINGH COLLEGE
Name of the head of the Institution	DR. NAVEEN KUMAR SINGH
Designation	Principal(in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	06243286975
Mobile no.	8544205484
Registered Email	principalrcscollege@gmail.com
Alternate Email	ramcharitrasinghcollege@gmail.com
Address	MANJHAUL, BEGUSARAI, BIHAR
City/Town	MANJHAUL
State/UT	Bihar

Pincode	851127

2. Institutional Status

Affiliated / Constituent	Constituent
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	DR. VANDANA KUMARI
Phone no/Alternate Phone no.	06243286975
Mobile no.	9431828944
Registered Email	principalrcscollege@gmail.com
Alternate Email	ramcharitrasinghcollege@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://rcscollege.ac.in/web/aqar.php
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://rcscollege.ac.in/web/a_calender.php

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C++	65.70	2004	16-Feb-2004	15-Feb-2009

6. Date of Establishment of IQAC	01-Sep-2004

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
DGSD	03-Jul-2019 12	100

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View Link
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View Uploaded File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• Academic planning for effective curriculum delivery. • Strengthened Internationalization and Globalization of the collage. • Motivated students to register for online courses on skill development.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
NIL	NIL

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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2022
Date of Submission	04-Jan-2022
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curriculum of any programme is designed by the boards of studies of university. The collage are not free to design their own syllabus.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	ARTS	Nill
BSc	SCIENCE	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NIL	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course

Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nill	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nill	NIL	0
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback obtained through various sources and categorized in different categories. Students sought proper guidance on practical, these practicals are arranged according to the planning. Along with teaching, teachers also solve personal and academic problems effectively. Parent’s feedback shows awareness about responsibility and cooperative nature. The positive change occurred among their wards as a responsibility member of the society. Information obtained through feedback helps in bridging the gap between deliverance and expectation.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	SCIENCE	798	800	798
BA	ARTS	2440	2500	1972
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG	Number of fulltime teachers available in the institution teaching only PG	Number of teachers teaching both UG and PG courses

			courses	courses	
2019	2795	0	17	0	17

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
9	9	5	3	2	0
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentoring system in our collage aims to identify student teachers personal and academic goals. Our collage regularly conducted counselling for the students. Students are encouraged to participate in all the departmental activities. The aim of counselling to students in a group is to bridge the gap between the students and the teachers.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2795	17	1:164

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
26	17	9	5	8

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NIL	Nill	NIL
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	B.A ARTS	3	02/03/2020	11/11/2020
BSc	B.Sc SCIENCE	3	02/03/2020	11/03/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Institution carefully implemented the curriculum designed by the affiliating university, as per the curriculum of course each department implemented the course as per guidelines mention in the curriculum. Each department makes semester wise continuous internal evaluation in the institution.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared as per the recommendations of L.N.M.U. every year the institution prepares an institutional academic calendar under the supervision of the IQAC. Academic calendar is a very useful document which contains important dates of various curricular and extracurricular activities to be followed in the academic year. All the departments have to follow this calendar. The principal monitors the implementation of the academic calendar. Departmental programmes are planned according.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://rcscollege.ac.in/web/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
ARTS	BA	NIL	857	700	81.68
SCIENCE	BSc	NIL	376	266	70.74
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://rcscollege.ac.in/web/

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NIL	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category

NIL	NIL	NIL	Nill	NIL
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NILN	Nill
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	3	3	0
International	3	3	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	0
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	2	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Cleanliness drive in college campus	NSS	4	20
International Yoga Day celebration	NSS	8	26
Celebration of world environment day -prohibiting the use of plastic	NSS	3	25
Observation of world no tobacco Day with pledge ceremony	NSS	6	30
Road Safety Rally	College/NSS Unit	4	25
Gandhi Jayanti celebration	College/NSS Unit	6	16
Independence Day Celebration	College/NSS Unit	7	25
Nukkadnatak on women empowerment	NSS	4	20
Rally for water conservation	NSS	5	35
NSS Day celebration	NSS	3	16
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites

NIL	NIL	NIL	0	0
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nill	Nill	NIL
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	NIL	0
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	10907

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
AUTOLIB	Fully	1.0	2022

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total

Text Books	17098	0	0	3600	17098	3600
Reference Books	500	0	0	0	500	0
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	25	1	1	0	1	0	0	20	19700
Added	0	0	0	0	0	0	0	0	0
Total	25	1	1	0	1	0	0	20	19700

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
STUDY MATERIAL	https://rcscollege.ac.in/web/index.php

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
513214	513214	116196	116196

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college tries its best to maintain and utilize the physical, academic and support facilities it has. The main emphasis put by our institution in this regard is how the students, all of whom belong to the rural background and most of whom come from economically under privileged families can have the maximum benefits out of these facilities, such as library ,sport ,classrooms etc. the college has one central library, which is run under the supervision of the

librarian. The library maintains proper procedure for lending books to teachers and students, and records are properly kept. Apart from the central library, geography department has its own library. Classrooms are looked after by the departments as well as the office staff, while the principal and the vice principal make the overall monitoring of the things. The collage believes in the decentralization of the management activities, and therefore several committees are set up for looking after different issues. The committees comprise teachers, non-teaching employees and students it is taken care of that the committees, the departments and the office staff have a good co-ordination in looking after how the physical, academic and support facilities are maintained and utilized in the best possible ways, and in such matters, students are also occasionally involved.

https://rcscollege.ac.in/web/index.php

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	NSP POST MATRIC SCHOLOARSHIPS	92	0
b)International	NIL	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
NIL	Nill	0	0
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
Nill	NIL	0	0	0	0
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIP	0	0	NIL	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
Nill	0	NIL	NIL	NIL	NIL
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
NIL	NIL	Nill
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NIL	Nill	Nill	Nill	Nill	NIL
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student council encompassed student representatives elected by the students through digital voting at the start of every academic year. The council is encouraged to involve in the lead events and celebrations of the officials in maintaining the discipline and general conduct of the students. It further conducts various cultural, academic and outreach programs, manifesting their organizational caliber and leadership skills. The students union is the most important body representing all the students at the collage and our collage has active student union whose members are elected. The student union of our collage has been allocated a separate room. The student representatives work as office bearers and members in the students union, which works for the general interest and the welfare of all the collage students. The student representatives are a facilitator between collage and the students. It helps in maintaining disciplines, organizing seminars, cultural activities like Yuva

Mahotsava, holding of annual sports etc. it also help to maintain discipline in our collage campus and contribute for the grand success of various activities. Students enthusiastically organize and participate in various programs like Teacher's day celebration, mahatma Gandhi jayanti, republic day, cultural program women's day empowerment, tree plantation, voters awareness program etc. even during the lockdown students played commendable roles in contacting students, forming different whatsapp group, making masks, controlling crowds etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

NIL

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Our collage has always promoted decentralization and participative management. Especially during lockdown period in managing online classes and large number of programs, our collage accrued full advantage of it. Decentralization is relized by giving power to the faculties talking own decisions in different matters. The two glaring and outstanding examples of decentralization and participative management- i) Library management:- The library has an advisory council which through profin charge library, librarian, library staff and some students functions in coordinated manner ensuring decentralization and participate management. ii) Management of cultural activities:- Our collage endeavors for holistic development of its students by organizing "Yuva mahotsava". It provides plant forms to give exposure to hidden intrinsic and innovation artistic talent of the students. Yuva Mahostsava was organized in which various events like music, painting, rangoli, poster exhibitions etc. were held. The collage academic council constituted as per UGC guidelines for all execution related and academic plans for the institution. This committee comprises all heads of departments and senior professionals from various neighboring renowned institutions and industries. There committees define their own plans and are completely responsible for excuting them.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The admission process has carried

	online along with online fee payment facility,admission process was carried on strictly. It was the university admission portal.
Examination and Evaluation	Examination and evaluation are done in accordance with university academy calendar and guidelines. Lesson learnt in theory and practical classes from a inajor ingredient of the evaluation of the students knowledge through continuous internal assessment regularly , punctuality and discipline in the classroom.
Library, ICT and Physical Infrastructure / Instrumentation	Our collage library tries its best to fulfill the needs of the students . our library has a collection of good number of books meeting the requirement of students and faculty . the covid-19 pandemic crisis has also taught a lesson to adopt new noremals in which strengthening expansion and utilization of digital intra structures would be essential components of effective curriculum library. The campus is wifi enable.
Human Resource Management	It’s very important for smooth and effective running of the collage. It’s the practice of managing people to achieve better performance. Faculty members are sponsored to participate in orientation programmes. The quality of human resources dictates the success of an organization. Our collage takes every possible steps to facilitate participation in orientation. Along with this our collage has NSS units to foster a sense of discipline among the student and make them realize the value of community service respectively.
Teaching and Learning	Our collage believes that the teaching and learning can be far more effective if it goes beyond the chalk and blackboard method. The collage organizes different programmes to enhance knowledge, management skills, webinars, poster exhibitions, debates etc. head of the department separately evaluates the performance of the faculty. Teaching and learning in this collage are done inter activity in which students activity participate. We feel that teaching is student oriented process rather than teacher centred and also teachers of this institution act as facilitators. Field surveys are undertaken by some of the departments

	as a part of the curriculum. We make our teacher always available for the students no matter where they are through online. Students are encouraged for speech competitions, debate competitions, group discussion etc. education tours are also organized to make the whole learning experience all the more joy ful and creating a lasting impression on the your minds.
Curriculum Development	Our collage is a constituent unit of L.N.M.U.Darbhanga. the institution has little role to play in the development of curriculum, as they have to follow the curriculum, as they university.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Initiated after lockdown.
Administration	The college displays notice on its website for its students and the institute is under the administrative control of L.N.M.U. The college administration runs as per the policies and direction given by the university.
Finance and Accounts	The office and accounts section is computerized . online salary of the staff , daily collection registers and other register like updates regualarly.
Student Admission and Support	Admission is made fully online along with online payment system.
Examination	Examination forms are also filled online. All information pertaining to examinations are provided online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)

No Data Entered/Not Applicable !!!
No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
3	2	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
No Data Entered/Not Applicable !!!		

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

No Data Entered/Not Applicable !!!

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nill	Nill	Nill	Nill
Administrative	Nill	Nill	Nill	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

No Data Entered/Not Applicable !!!

6.5.3 – Development programmes for support staff (at least three)

No Data Entered/Not Applicable !!!

6.5.4 – Post Accreditation initiative(s) (mention at least three)

No Data Entered/Not Applicable !!!

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Nill
b)Participation in NIRF	Nill
c)ISO certification	Nill
d)NBA or any other quality audit	Nill

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	Nill	Nill	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Nill	Nill	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva ntages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nill	Nill	Nill	Nill	Nill	NIL	Nill	Nill
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nill	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants

NIL	Nil	Nil	Nil
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

? Plantation of Meditional Plants ? Eco-friendly pathway ? Plastic - free Campaign ? Installation of fore-wells and tube - wells for making green campus ? Provide dustbins to different department

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

? Provide new equipments and instruments to different departments ? Take initiative for online classes

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://rcscollege.ac.in/web/index.php

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution always aims at extending education for backward students. We aim to have impression in our society by producing students who aimed Higher expections in their academy achievements. With a holistic approach we focus on the entire student experience , assisting with all the guidance and counseling they need to make right decisions for their future life. Our college offers several activities to students. Learning is dependent on the pedagogical approaches our teachers use in the classroom. Pedagogy refers to the interactions between teachers, students and the learning environment, social and emotional development,acquisition of technical skills and a general ability to contribute to society. Some of the pedagogy strategies include the following: • Positive attitude towards students and belief in their capacity to learn . • We boost our academic programs with extracurricular activities and varied lesson activities. • Preparing students for the future involves equipping them with the knowledge and attitude to be winners. To accomplish our vision we earnestly aim to raise high standards for ourselves , so that our students have the best possible holistic experience with us.

Provide the weblink of the institution

https://rcscollege.ac.in/web/index.php

8.Future Plans of Actions for Next Academic Year

The college proposes the following plans of action for the next academic year:- • Improvement and extension of library facility with special attention. • Expansion of college central library. • To open computer training courses and spoken English course for future members and support staff. • To identify talent among students for various sports and cultural activities. 17. Does the institution have management information system? YES, In its pursuit of excellence, the institution constantly strives to enhance the infrastructure and other facilities. Our college maintains MIS to record and maintain academic programs and administrative functions. Ofiice management maintains online. Most of the administrative work is computerized and digitized.