YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution RAM CHARITRA SINGH COLLEGE

- Name of the Head of the institution: Dr. SATYANARAYAN PASWAN
- Designation: Principal
- Does the institution function from its own campus?: Yes
- Phone no./Alternate phone no.: 06243286975
- Mobile No: 7366822631
- Registered e-mail: principalrcscollege@gmail.com
- Alternate e-mail: iqacrcscollege@gmail.com
- Address: Manjhaul
- City/Town: Begusarai
- State/UT: Bihar
- Pin Code: 851127

2.Institutional status

- Affiliated / Constitution Colleges: Affiliated/Constituent College
- Type of Institution: Co-education
- Location: Rural
- Financial Status: UGC 2f and 12(B)

- Name of the Affiliating University: **Lalit Narayan Mithila University, Darbhanga, Bihar**
- Name of the IQAC Coordinator: **Dr. Ravi Kant Anand**
- Phone No.: **06243286975**
- Alternate phone No.: **06243286975**
- Mobile: **7991183819**
- IQAC e-mail address: **iqacrcscollege@gmail.com**
- Alternate e-mail address: **ravikantjnu@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year) https://rcscollege.ac.in/web/aqar.php

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://lmnu.ac.in/academic-calendar

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	67.50	2004	16/02/2004	15/02/2009

6.Date of Establishment of IQAC **09/01/2014**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	NIL	NIL

8.Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC: View File

9.No. of IQAC meetings held during the year **03**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report View File

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Extensive social and extension activities done through NSS & NCC. 2. Encouraging students participation in planning,managing and organising events, 5 days ICT training programme for Staff and Student. 3.Students are encouraged for higher studies. 4.Discussion on student mentoring system. 5.Introduced 2-add On Courses.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Some of the Departments of college has been organizing seminar/webinar/workshop	Done
Renovation of college labs & Infrastructures	some improvisation in the construction work done
FDP and Administrative development as well as student training through ICT programme conducted	Done
Library automation work reviewed and renewed https://rcsc.autolib.org	Done
Academic Audit conducted to review departmental progress academically	Done

Feedback system has developed	Completed with Action taken report
Online Admission and Fee Collection through College Admission Portal https://admission.rcscollege.ac.in/ reviewed and renewed	Done
Well Functional 360 Feedback System reviewed and renewed offline and online	Done
Registration of Alumni Association initiative work progress reviewed	In process
Green & Academic Audit	Completed
Renewal of Inflibnet	Done
Upgradation of Smart Class	Done
MOU with other institution for excange & Research programme e	Done with 2-Institution
MOU with Company for corporate training and placement	Done with 3-Companies
Upgradation of Language Labs	Done

13.Whether the AQAR was placed before statutory body? No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Part A	
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• Designation	Principal
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• Alternate e-mail	iqacrcscollege@gmail.com
• Address	Manjhaul
• City/Town	Begusarai
• State/UT	Bihar
• Pin Code	851127
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• Affiliated / Constitution Colleges	Affiliated/Constituent College
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• Location	Rural
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Lalit Narayan Mithila University, Darbhanga, Bihar
• Name of the IQAC Coordinator	Dr. Ravi Kant Anand

• Phone No.	06243286975
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
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- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
Yes	15/02/2024

15.Multidisciplinary / interdisciplinary

Full commitment to embracing the vision articulated in the National Education Policy 2020. Development of a comprehensive

plan to evolve into a holistic multidisciplinary institution. Restructuring of academic departments and faculties to foster cross-disciplinary collaboration. Establishment of centers of excellence dedicated to tackling real-world challenges through interdisciplinary approaches. Redefinition of admission processes to attract a diverse student body with a demonstrated potential for multidisciplinary thinking.

16.Academic bank of credits (ABC):

• The institution stands ready to execute Activity-Based Learning (ABC) in accordance with directives from the Chancellor's office and the Ministry of Education in Bihar. • Despite the ongoing registration process for ABC, its future implementation will provide students with the flexibility of multiple entry and exit points within their selected programs. • Initiatives are underway to facilitate smooth collaboration and the internationalization of education, aligning closely with the objectives outlined in the National Education Policy (NEP).

17.Skill development:

• There is a concerted effort to enhance the overall skill set of students through the incorporation of supplementary soft skill development courses. • The curriculum is designed to instill a sense of value-based education among students. Specialized courses covering topics such as human rights, gender sensitization, and environmental awareness contribute to fostering a well-rounded perspective. • To further enrich the educational experience, the institution organizes seminars, symposiums, and National Service Scheme activities. These initiatives play a crucial role in character building and the inculcation of societal values among the student body.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

1.The college is dedicated to fostering interdisciplinary and Indian Knowledge Systems, with the aim of preserving and disseminating a rich tapestry of traditional knowledge. 2.Through the celebration of various festivals and organized educational trips to historically significant sites, the institution actively promotes cultural understanding among its students. 3.Furthermore, there is a robust commitment to linguistic diversity, as the college places a strong emphasis on the preservation and promotion of languages as an intrinsic part of its natural heritage. 4. By weaving together these elements, the college strives to create an educational environment that not

only values the depth of traditional knowledge but also nurtures cultural awareness and linguistic richness among its community.
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
1.The college is dedicated to fostering interdisciplinary and Indian Knowledge Systems, with the aim of preserving and disseminating a rich tapestry of traditional knowledge. 2.Through the celebration of various festivals and organized educational trips to historically significant sites, the institution actively promotes cultural understanding among its students. 3.Furthermore, there is a robust commitment to linguistic diversity, as the college places a strong emphasis on the preservation and promotion of languages as an intrinsic part of its natural heritage. 4. By weaving together these elements, the college strives to create an educational environment that not only values the depth of traditional knowledge but also nurtures cultural awareness and linguistic richness among its community.
20.Distance education/online education:
COVID-19 prompted the institution to adopt online and distance education effectively, undergoing three distinct phases of adaptation. Faculty members actively engaged in online teaching, emphasizing deeper learning and enhancing student satisfaction. Utilization of online platforms such as Zoom, Google Meet, Cisco Webex, and Microsoft Teams facilitated a blend of online and offline teaching methods. R.C.S College Majhaul is proactively aligning its educational practices with the principles outlined in NEP 2020. The institution emphasizes multidisciplinary education, ABC implementation, skill development, integration of Indian knowledge systems, outcome-based education, and effective use of online learning. The goal is to foster a holistic and flexible learning environment, ensuring students are prepared to address complex real-world challenges and contribute positively to society.

Extended Profile

1.Programme

1.1 **15**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 **8071**

Number of students during the year

File Description	Documents
Data Template	View File

2.2 **3538**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 **2300**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 **20**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 **27**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**15**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**8071**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**3538**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**2300**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**20**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	27

File Description	Documents
Data Template	View File

4.Institution	
4.1 Total number of Classrooms and Seminar halls	10
4.2 Total expenditure excluding salary during the year (INR in lakhs)	16887.092
4.3 Total number of computers on campus for academic purposes	19

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- Our institution follows LNMU's curriculum overview, emphasizing its vision and mission.
- Faculty members actively contribute to curriculum development through participation in the Board of Studies and sub-committees.
- Commencement of each session involves a meeting with the Principal and faculty to discuss the academic calendar, teaching plans, workload distribution, and implementation initiatives.
- Monthly meetings with the Principal ensure plan execution and facilitate future strategy discussions.
- The academic calendar comprehensively outlines all curricular and co-curricular activities for the year.
- Departmental meetings, led by HODs, focus on workload distribution, activity planning, syllabus review, and academic environment enhancement.
- Work distribution among faculty members considers their

interests and capabilities, aiming for timely syllabus completion.
- A robust tutorial and Mentor-ward system fosters individual discussions and supports students needing further assistance.
- Attendance records are meticulously maintained by respective departments to ensure teaching-learning discourse regularity.
- All efforts are directed towards effective curriculum implementation for the academic benefit of students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://rcscollege.ac.in/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- Adherence to LNMU Academic Calendar: The institution strictly follows the academic calendar provided by Lalit Narayan Mithila University (LNMU), ensuring alignment with university directives.
- Continuous Internal Evaluation (CIE): The calendar incorporates Continuous Internal Evaluation (CIE) to assess student progress throughout the year.
- Clear Schedule: It outlines teaching, examination, breaks, and vacations, aiding in effective planning.
- Principal's Oversight: The principal conducts meetings with staff to ensure smooth execution of activities.
- Faculty Coordination: Faculty members actively engage in implementing the calendar's provisions.
- Timely Communication: Open channels disseminate calendar-related information to stakeholders.
- Adaptability: The institution remains flexible to accommodate changes while adhering to the calendar.
- Continuous Improvement: Through evaluations, the institution seeks to enhance the calendar's effectiveness and relevance, promoting excellence in education.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	https://rcscollege.ac.in/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

60

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

60

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- **The UG Course in the college is based on LNMU, Darbhanga.**
- **The overall development of the student is the main objective of the curriculum.**
- **The additional courses and activities are expected to be offered, although they may not be directly related to one’s field of study but may be of interest.**
- **The focus should be on raising student’s awareness of an overarching issue related to the current time.**
- **With this expectation in mind our institute has integrated crosscutting issues such as environmental awareness, gender equality, human values and professional ethics in order to cultivate healthy competition among students.**

- The Institute has organized various competition on different occasions such as Rangoli, Poster presentations, Mehndi etc. by various departments.
- Environmental awareness is inculcated through the activities like Tree Plantation, Cycle Rally etc.
- The institute NSS unit is quite active and also raises environmental awareness by hosting special events.
- The college organizes lectures on various social issues like emotional, intelligence professional ethics etc.
- To raise students' awareness of cross cutting issues, college students participate in occasional events such as Rally, Constitution Day celebration and the save girl child campaign etc.
- Our institute ensures safe and secure environment for girl students through various activities like woman empowerment, Beti Bachao abhiyan, Gender equality, Training for self-defense etc.
- Our institute organized camps like, Blood Donation, Human Right's Day, respect to the families of martyred soldiers to inculcate human values among the students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

Geography

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

120

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://rcscollegemanjhaul.org/feedback

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

3538

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

6687

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- Individualized student care and grooming throughout the program
- Diverse student body accommodated from various learning backgrounds
- Encouragement for participation in national and international webinars with experts
- Personal mentoring sessions to maintain high goals and motivation
- Regular mentoring sessions for slow learners to boost confidence and monitor progress
- Emphasis on improving exam writing skills for slow learners
- Arrangement of counseling sessions for personal issues and motivation
- Departmental activities include group discussions, seminars, and quizzes
- Guidance and orientation provided at admission regarding courses, facilities, and rules
- Distribution of academic calendar and class routines upon admission
- Promotion of departmental program participation with bilingual discussions
- Focus on developing writing skills and orientation programs for motivation
- Motivation for advanced learners to partake in competitive examinations
- Mentorship provided for problem-solving and progress tracking.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
8069	20

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- Experiential Learning:
    - Direct experience as a teaching method.
    - Includes hands-on activities, fieldwork, and interactive techniques.
    - Aims to engage students actively and encourage reflection.
    - Geography department organizes study tours to important areas.
    - Visits to industries and water treatment plants broaden students' perspectives.
    - Activities like e-quizzes, debates, and discussions enhance cognitive abilities.

- Participative Learning:
    - Emphasizes collaboration and participation.
    - Involves group work, discussions, and debates.
    - Activities like poster presentations and NSS initiatives foster teamwork.
    - Students participate in sports and cultural events for holistic development.
    - Co-curricular and extra-curricular activities are prioritized for overall growth.

- Problem-solving Methodologies:
    - Focuses on developing skills to solve complex

problems.
    - Integrates real-world scenarios into education.
    - Internal assessments provide objective measures of learning.
    - Identifies students' strengths and weaknesses for improvement.
    - Encourages critical thinking and application of knowledge.

- Student-centric Approach:
    - Students are prioritized in teaching and learning processes.
    - Faculty members focus on student engagement.
    - Students learn to formulate questions, seek answers, and draw conclusions.
    - Advanced and slow learners receive tailored attention.
    - Categorization based on academic and extracurricular performance.
    - Advanced learners encouraged to take leadership roles for further development.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://rcscollege.ac.in/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- ICT (Information and Communication Technology) enabled tools revolutionize teaching and learning.
- Multimedia presentations engage students visually and aid comprehension of complex concepts.
- Educational software and online platforms offer personalized learning experiences.
- Students can progress at their own pace and explore topics independently.
- Collaboration tools such as online forums and video conferencing enhance communication and teamwork.
- Instant messaging facilitates real-time interaction between students and teachers.

- ICT tools promote access to a vast array of educational resources, including e-books and videos.
- Geographical barriers are transcended, providing equitable learning opportunities for all students.
- Teachers can create dynamic, interactive, and inclusive learning environments.
- Critical thinking, collaboration, and lifelong learning skills are fostered through ICT integration.
- Diverse learning styles and abilities are accommodated through the use of ICT tools.
- Students benefit from timely feedback and support in their learning journey.
- Overall, ICT enabled tools empower teachers to enhance the effectiveness and engagement of the teaching-learning process.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://rcscollege.ac.in/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

18

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

20

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

17

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

142

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The mechanism of internal assessment is designed to be transparent and robust, ensuring fairness and accuracy in evaluating student performance. Here's a description of its key components:

- Frequency: Internal assessments are conducted regularly throughout the academic term, typically at predetermined intervals such as weekly, bi-weekly, or monthly, depending on the nature of the course and the objectives of assessment.
- Modes of Assessment: Various modes of assessment are employed to gauge different aspects of student learning, including:
    - Written examinations: Testing theoretical knowledge and understanding through essays, short-answer questions, and problem-solving tasks.
    - Practical assessments: Evaluating hands-on skills, laboratory work, projects, presentations, and performances.
    - Continuous assessment: Incorporating quizzes, assignments, group discussions, and class participation to assess ongoing progress.
    - Peer assessment: Engaging students in evaluating each other's work under appropriate guidance and criteria.
- Transparency: Clear assessment criteria and grading rubrics are provided to students in advance, outlining expectations and standards for performance. Feedback mechanisms, including constructive feedback from instructors and peers, enhance transparency and facilitate improvement.
- Robustness: Assessment tasks are designed to be rigorous and aligned with learning objectives, ensuring that they effectively measure student competencies and achievements. Quality assurance processes, such as moderation and calibration among instructors, contribute to the robustness of the assessment system.

By integrating these elements, the mechanism of internal assessment promotes accountability, encourages active engagement in learning, and supports the holistic development of students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://rcscollege.ac.in/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

A transparent, time-bound, and efficient mechanism to address internal examination-related grievances is essential for ensuring fairness, accountability, and student satisfaction within educational institutions.

- **Transparency: The mechanism should outline clear procedures and guidelines for submitting grievances, including who can file, what types of grievances are valid, and the steps involved in the resolution process. Transparency fosters trust among students and faculty alike.**
- **Time-bound Process: Establishing specific timelines for each stage of the grievance resolution process is crucial. Clear deadlines for acknowledging grievances, conducting investigations, and providing resolutions help prevent delays and ensure timely responses.**
- **Efficiency: The mechanism should be designed to handle grievances promptly and efficiently, minimizing bureaucratic hurdles and unnecessary red tape. Efficient handling of grievances requires streamlined communication channels, dedicated personnel, and access to necessary resources.**
- **Accessible Channels: Providing multiple avenues for students to submit grievances, such as online portals, email, or in-person submissions, ensures accessibility for all students, regardless of their circumstances.**
- **Accountability: Holding administrators and faculty members accountable for addressing grievances in a fair and impartial manner is essential. Regular review and evaluation of the grievance resolution process help identify areas for improvement and ensure adherence to established guidelines.**
- **Feedback Mechanism: Implementing a feedback mechanism allows students to provide input on the effectiveness of the grievance resolution process and suggest potential improvements.**

A transparent, time-bound, and efficient mechanism for addressing internal examination-related grievances is foundational to maintaining a positive learning environment and upholding academic integrity within educational institutions.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://rcscollege.ac.in/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

- **Our institution delivers undergraduate programs and courses in collaboration with Mithila University.**

- **The Board of Studies (B.O.S) at the university is responsible for formulating course outcomes during the syllabus design phase.**
- **Program and course offerings are tailored to meet the standards and requirements set forth by Mithila University.**
- **The collaboration with Mithila University ensures that our undergraduate curriculum aligns with academic standards and industry demands.**
- **The courses designed by Mithila University undergo rigorous evaluation and review by the Board of Studies to ensure quality and relevance.**
- **Through this partnership, students benefit from a curriculum that is both comprehensive and recognized within the academic community.**
- **The involvement of the Board of Studies in syllabus design reflects our commitment to maintaining academic excellence and relevance in our programs.**
- **Mithila University's expertise in curriculum development enhances the quality and credibility of the undergraduate courses offered at our institution.**
- **The collaborative effort between our institution and Mithila University aims to provide students with a well-rounded education that prepares them for future challenges and opportunities in their respective fields.**
- **Students can be confident that the programs and courses offered are designed to meet the highest standards of**

academic rigor and relevance.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- The institution ensures quality improvement through the evaluation of program-specific outcomes.
- Various evaluation methods are employed before implementing activities aimed at achieving desired outcomes.
- Expected student attainments include knowledge acquisition, skill development, effective communication, fostering creative thinking, discipline, teamwork abilities, and critical thinking.
- Programs are structured to foster holistic student development.
- Teachers assess student growth and performance through classroom interactions, Q&A sessions, and other engagements.
- Student participation in departmental events serves as a gauge for measuring their development.
- Continuous assessment and feedback mechanisms are integral to the institution's quality enhancement endeavors.
- Emphasis is placed on cultivating a supportive learning environment conducive to student progress.
- The institution's evaluation processes align with its commitment to academic excellence and student-centered education.
- Regular reviews and adjustments ensure the relevance and efficacy of educational initiatives in meeting evolving needs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://rcscollege.ac.in/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1680

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://rcscollegemanjhaul.org/news-notice/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

5

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

02

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has made its noteworthy contribution to the society and environment by making a participation to promote collegeneighborhood-community network. Major emphasis is given on student engagement, service orientation and holistic development of students contributing to good citizenship. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively N.S.S. Unit. Through this unit, the college undertakes various extension activities in the neighborhood community. Our extension activities have NSS as a main dimension. Through various awareness drive like Swachh Bharat

Abhiyaan, Poshan Pakhwada, road safety, gender equality, health and hygiene and sanitization etc. students encounter with prevailing social issues. Direct interaction with the people at the grass root level help them to get a first-hand perspective of the problem. This in turn helps them to empathize with the people and encourage them to take steps to alleviate suffering and create awareness about the same. Such field visits develop a deep bond between students and the society. All these learning taken from these experiences applied by students in other facets of their lives and leads to their holistic development in intellectual, physical, emotional and social aspect.

File Description	Documents
Paste link for additional information	https://www.sncollegeshahmalkhairadeo.in/
Upload any additional information	**No File Uploaded**

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

04

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

R.C.S. College has adequate physical and academic facilities required as per UGC guidelines to run the different programmes. The various departments in Arts and Science streams are located in the separate blocks. The classrooms, laboratories, library and seminar hall are well equipped along with computing system and internet facility. Besides the building, the college has spacious playground for sports activities. The college has cultivated an atmosphere providing the importance to extra-curricular and support services organized by department of N.S.S. The college campus is maintained with cleanly and neatly atmosphere. The college is well-equipped with the physical and technology-enabled infrastructure that supports to run smoothly the existing academic programmes and administration. The college hasICT enabled classrooms ICT enabled laboratories ICT-based library ICT-based seminar hall ICT-based administrative blocks ICT-based language lab Spacious seating arrangements with the qualitative furniture Separate girls’ common room with hygienic toilet room Girl’s toilet rooms with trash bins to dispose of used menstrual materials Separate arrangements for blind and handicapped students Classrooms have smart boards Library has facilities like smart-cards, magazines, journals, newspapers, ICT-based cabins, separate sitting arrangements for boys and girls College campus has different varieties of plants and trees

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our college is committed to create a balanced atmosphere of academic, cultural and sports activities for the overall personality development of its students. Various sports facility is provided to the students within the campus. Even though there is not a specific playground for the college, the students use a small patch of open space inside the campus for playing Volleyball, Kabaddi, Cricket etc. The institute conducts various cultural activities like drama, quiz, classical dance, folk music, rangoli, mehndi, essay, speech, debate etc. These all activities have been organized in a healthy environment. For yoga, our campus is most suitable because of the greenery campus. Talented students are honored with medals, trophies and certificates.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

6

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

18.5

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software- AUTOLIB Nature of automation- FULLY Version- 1.2.021 (WEB OPAC) Year of Automation- 2021 Additional Information- www.rcsc.autolib.org

circulation of book with Barcoded smart card and also inflibnet subcription with web OPAc enabled

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

67

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There are different digital technological facilities available in the college. The college ensures that it uses latest version of software on its computers. We have hired professional services for the annual maintenance of computers installed in the college. To ensure better connectivity and strong internet access, we have installed wireless points to cover our entire college campus for free Wi-Fi services optical fibre lease line as per Government Free Wi-Fi Internet Services in Institution and also installed firewall & server with Access point. Our computers are updated with the latest version of software and anti-viruses to improve the services of system. There are following IT Facilities installed in Campus: Lease line for Wi-Fi Internet up to 50-100 mbps, Firewall and Server. Separately installed Cloud Server & Client Server for use ofOnline Admission & Web OPAC & Automation. Antivirus software QH and MacAfee (70 users) were installed Smart Class, Language Lab 20+1 Console with LAN Network. Fully implemented Office Automation ERP. All Departments and Office fully integrated with LAN/VLAN for Remote Access & Shared. The campus security beefed-up with more than 30 surveillance cameras Library Automated with Barcoded & Web OPAC enabled & circulation of books with smart Card and also registered with INFLIBNET. Conference Hall fully Equipped with Projector and also Interactive Class and SWAYAM Lab.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

62

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

3.5

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has a well-defined policy and system in place for the maintenance and utilization of all its physical and academic facilities. A brief description is presented below on maintenance and utilization of some facilities. 1.Library: Librarian with supporting staff has been appointed to maintain the central library. They focus on the availability and utilization of instructional material in teaching and learning process. The requirement and list of books taken from the concerned departments and HOD’S are also involved in the process. The finalized list of required books is duly approved and signed by the principal. At the end of the academic year stock verification is done. 2.Classrooms: The college has various committees for maintenance and upkeep of infrastructure. At the department level, HOD’S submit their requirements to the principal regarding classroom furniture and other. Classrooms

are allocated to all departments along with necessary ICT tools. Classrooms being the most primary and important workspace, it is managed with proper system and procedures. It is followed keeping in mind the modern teaching learning environment. The classrooms are well equipped with all modern technology like the smart boards, mike system, computers and other technologies for better and effective teaching. Cleaning and maintenance are done on a regular basis.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://rcscollegemanjhaul.org/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

676

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

676

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

16

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

16

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student	B. Any 3 of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

08

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

125

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

3

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

- **Institution facilitates student representation in administrative, co-curricular, and extra-curricular activities through established processes.**
- **Student Council actively contributes to curricular and extra-curricular events, fostering student interest and engagement.**
- **Goals include enhancing student confidence, knowledge, communication, and organizational skills.**
- **NSS program promotes social awareness and volunteerism, shaping students' personalities.**
- **Institutional atmosphere fosters academic and administrative excellence.**
- **Student Council members participate in extension activities like NSS and NCC, promoting social responsibility and interpersonal skills.**
- **Activities enhance communication, management, leadership, teamwork, and time-management skills.**
- **Governance reflects the institution's vision and mission, offering undergraduate programs in Arts and Science.**
- **Extra-curricular activities include NSS and V.G.C, with opportunities for seminars, study tours, and competitions.**
- **Faculty are committed to the institution's goals of quality, excellence, gender equity, and social welfare.**
- **Vision emphasizes academic excellence, social and cultural enhancement, and upliftment of marginalized communities.**
- **Mission focuses on providing an ideal academic environment, diverse opportunities for students, world-class infrastructure, and quality education.**
- **Governance and leadership align strongly with the institution's vision, emphasizing decentralization and inclusive decision-making.**
- **Leadership inspires and motivates towards institutional goals, making tough decisions and providing guidance.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the

Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

4

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni association meetings take place yearly and future plans are discussed in the meetings. Along with the association meeting annual alumni meet is also organized at the institute level every year. Though this institute is located in rural area, it has a great contribution in the educational development of the rural students. Many alumni of this college are well-known in their respective fields i.e., Politics, Literature Education, Sports, Social Work and Public Speaking. The college provides an opportunity to the alumni to interact and share their experience with students in the college. Our Alumni Association plays very supporting and constructive role in the overall development of the students and the college. Our college has been working on boosting the Alumni Association and also inprocess to Registration of College Alumni Association.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Core ValuesPursuit of excellence through education Social responsibility Honest and moral uprightness Empowerment through education Faith in its own capabilities Respect for life and creation Academic excellence Continuous improvement in education Institutional awareness and practicability Value and outcome-based education Inspiring campus environment MissionTo provide quality education to all students irrespective of caste, creed, religion and socio-economic status to uplift the society as a whole To maintain excellent academic standard through innovation and effective teaching learning method in a joyful environment To create a learner-friendly environment to make learning a joyful and fruitful experience To foster scientific skills and academic excellence in this rural area VisionEmpowerment of common rural students through quality education to meet the global challenges at the lowest cost. The empowered team of the college involves Principal, Teachingstaff, IQAC Committee, non-teaching and supporting staff, Student’s Union, Stakeholders, alumni and student representative. The principal monitors the mechanism regarding administration and academic process. It also ensures proper functioning of the policies, rules and action-plans of the college. There are many committees to support the vision and mission of the college. All the committees take its responsibility tackles theseresponsibilities in every academic session. For academic performance meetings with HOD’s and faculty of various departments is done.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- **The institute upholds a decentralized governance model underscored by well-defined interrelationships, fostering an environment conducive to effective decision-making and operational fluidity.**
- **Regular meetings serve as the cornerstone for ensuring the institute's smooth functioning.**
- **Major decisions pertaining to academic and administrative matters are collaboratively made by the Principal, HODs, conveners of different cells, and the librarian, reflecting a consultative approach towards governance.**
- **The Principal assumes a pivotal role as the academic and administrative head of the institute, orchestrating the decision-making process.**
- **The Council, comprising key stakeholders, approves decisions crucial to the institute's operations, while department heads act as conduits for disseminating council-approved directives through departmental meetings.**
- **Teachers play a vital role in communicating pertinent information to students, ensuring transparency and accountability within the institution.**
- **A participative management ethos prevails, encouraging active engagement from both staff and students across various activities.**
- **This inclusive approach extends to policy formulation, guidelines, and rule-setting, with inputs solicited from the Principal, HODs, and staff members.**
- **Furthermore, faculty members actively contribute to knowledge dissemination by engaging in discussions on emerging trends and technologies during Principal-Teacher meets, thereby fostering a culture of continuous learning and innovation within the institute.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- **The Institution has meticulously devised a strategic and inclusive plan to enhance infrastructural facilities, academic development, extra-curricular activities, extension activities, and sports and culture. This plan is crafted in alignment with the institution's vision and aims, ensuring strategic fulfillment within a specified timeframe. Stakeholder consultations were pivotal in setting targets for this plan, ensuring comprehensive input and buy-in from all involved parties.**
- **In order to effectively implement the strategic plan, the institution has established various cells and committees, which operate in close coordination with the administration. This collaborative approach ensures smooth execution and accountability throughout the process.**
- **Recognizing the need to cater to students from rural backgrounds and disadvantaged sections of society, the institution has introduced new courses and additional divisions. These initiatives are aimed at meeting the evolving demands of higher education, thereby enhancing global competitiveness and career prospects for rural students.**
- **Timely action is imperative for the success of the strategic plan, with emphasis placed on prioritization to maximize outcomes. By aligning with the institution's Vision, Mission, and core values, and analyzing current and anticipated future scenarios, a framework for implementation has been developed.**
- **Key components include the implementation of a four-year UG Programme in accordance with the guidelines of Mithila University, fostering academic excellence across all domains, and implementing capacity-building strategies. Additionally, training and development programs have been designed for staff and faculty members to enhance competencies and ensure continuous improvement.**

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from

policies, administrative setup, appointment and service rules, procedures, etc.

- **Organizational Components:**

- **Management**
- **Governing Body**
- **Principal**
- **Teaching Staff**
- **Non-Teaching Staff**
- **Supporting Cells/Committees**
- **Students**

- **Governing Body Meetings:**

- **Convenes at least thrice a year**
- **Discusses overall college development issues**

- **Principal's Role:**

- **Administrative head**
- **Administers academic and administrative plans**
- **Manages policies with committees and units (IQAC, NAAC Committee)**

- **Committees Formation:**

- **Inclusive of teaching and non-teaching staff, students, and external members**
- **Convened by a designated member**
- **Activities guided by the Principal**

- **Decision-Making:**

- **Financial decisions at appropriate hierarchy levels**
- **Staff Council meetings held biannually for effective planning**

- **IQAC's Focus:**

- **Works towards quality enhancement**
- **Monitors internal quality**
- **Principal chairs the IQAC**

- **Student Council:**

- **Regular meetings to address student issues**

- Organizes extra-curricular activities
- Principal serves as the Chairperson

- Academic Council:

- Approves decisions of the Board of Studies
- Significance in curriculum, evaluation, and extra-curricular matters

- Council of Heads:

- Principal and Vice Principals involved
- Plays a vital role in academic matters

- Roles and Duties:

- Well-defined for all offices
- Encourages cross-consultation and bi-directional communication
- Aims to maintain high standards and promote excellence.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- The institution prioritizes the professional advancement of both teaching and non-teaching staff.
- Dedicated support is provided for staff development through programs such as Faculty Development Programme, Refreshes Course, Orientation sessions, Workshops, Seminars, and Conferences.
- Various types of leave including Casual Leave, Compensation Casual Leave, and Medical Leave are available to facilitate staff participation in developmental activities.
- Free Wi-Fi access is extended throughout the campus, enabling staff to stay connected and access resources conveniently.
- The institution encourages staff to engage in continuous learning and skill enhancement to perform better in their respective roles.
- Comprehensive welfare measures are in place to ensure the well-being and career growth of all staff members.
- Opportunities for networking, learning, and professional growth are actively promoted within the institution.
- The institution recognizes the importance of creating a conducive environment for staff to thrive personally and professionally.
- Ongoing efforts are made to assess and improve the support systems and benefits offered to staff members.
- The institution values the contributions of its staff and is committed to fostering a culture of growth, learning, and excellence.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

2

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- Performance Appraisal System for Teaching Staff:
  - Feedback-driven evaluation process.
  - Criteria encompass Teaching, Learning, and Evaluation effectiveness.
  - Consideration of Co-curricular activities and Extension services involvement.
  - Participation in Professional Development activities.
  - Assessment of Seminar presentations and Faculty development engagement.
  - Emphasis on fostering positive relationships with students, colleagues, and college administration.
- Performance Appraisal System for Non-teaching Staff:
  - Annual performance evaluation as the basis.
  - Evaluation criteria include Regularity, Punctuality, and Job Performance.
  - Assessment of Leadership skills and Job Knowledge proficiency.
  - Understanding of roles and responsibilities.
- Academic Performance Indicator (API) Scores:
  - Used to motivate teaching faculty towards greater initiative.
  - Facilitates career progression and recognition within the institution.
- Development Opportunities:
  - Non-teaching staff with unsatisfactory ratings offered Training and Orientation programs.
  - Focus on upgrading skills and abilities to meet job demands and enhance performance.

This comprehensive approach to performance appraisal integrates both teaching and non-teaching staff evaluations, encouraging continuous improvement and professional development across the institution.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- **The college employs systematic strategies to secure funds for development, involving timely proposal submissions to government agencies.**
- **Academic and infrastructural needs are gathered from departments through regular meetings initiated by management.**
- **The principal consolidates departmental requests for submission to the management for approval and implementation.**
- **Continuous internal audits are integral, with scrutiny of financial data by the Administrative Officer, Principal, and designated officers after each transaction.**
- **External audits occur yearly, overseen by government agencies such as the Deputy Director of collegiate education.**
- **The Accounts Section, led by the Bursar, maintains financial records, ensuring compliance with directives from the Higher Education department and external auditors.**
- **Internal audits, conducted annually by the Administrative office, verify institution-wide accounts, adhering to external guidelines.**
- **Department-specific audits focus on activities and funds sourced from non-government entities, aligning with the directives of both the Higher Education department and external Chartered Accountants.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- The institution boasts a well-structured mechanism aimed at monitoring the efficient utilization of available financial resources.
- It comprises several committees such as the Governing Body, Planning Committee, Library Committee, and associated bodies which oversee the allocation and utilization of funds.
- Funds, including student fees, are allocated for college development, non-grant faculty, and student activities, all subject to meticulous auditing at the end of each financial year.
- Administrative staff meticulously manage the mobilization and utilization of funds derived from student fees, ensuring transparency and accountability.
- An internal check system coupled with regular audits fortify the institution's internal control mechanisms.
- Participative management is encouraged, with teachers assuming responsibilities for various activities like NCC, NSS, and others, including managing associated funds.

- Library and sports services are prioritized, enriching student experiences.
- The Purchase Committee establishes policies and procedures for procurement, with all financial transactions requiring approval from the College principal.
- The institution regularly organizes workshops, guest lectures, field trips, and diverse programs for student enrichment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- IQAC (Internal Quality Assurance Cell) serves as a pivotal internal coordination and monitoring mechanism.
- Its primary objective is to cultivate a system for deliberate, consistent, and catalytic action aimed at enhancing the academic and administrative performance of the institution.
- IQAC is dedicated to fostering a culture of quality consciousness across all processes of teaching, learning, and administration.
- It convenes regularly to strategize, direct, implement, and assess the institute's teaching, research, and publication endeavors.
- One of its core functions is to conduct systematic evaluations of course materials, teaching methodologies, and student learning outcomes.
- It assesses the efficacy of various pedagogical approaches and technologies, making recommendations for necessary changes or enhancements.
- IQAC collaborates with faculty and staff to develop and integrate innovative teaching strategies and technologies to enrich the student learning experience.
- It has spearheaded the implementation of the Four Year UG Programme as per the guidelines of Mithila University, preparing teachers to adapt to new strategies in the teaching-learning process.
- Additionally, IQAC plays a crucial role in scrutinizing

and enhancing the overall structure and methodology of the institution's operations.

- By focusing on the teaching-learning process, structural methodologies, and learning outcomes, IQAC ensures the provision of top-tier education and support to students, thereby upholding the institution's quality standards.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- The Institutional Quality Assurance Cell (IQAC) is established in accordance with the guidelines set forth by the National Assessment and Accreditation Council (NAAC).
- Its primary aim is to facilitate a high-quality teaching-learning environment that enables students to realize their full potential.
- IQAC is dedicated to the holistic development of the institution, striving for excellence in all spheres while ensuring a nurturing and student-centric atmosphere.
- Through structured initiatives, IQAC fosters a conducive teaching-learning environment that extends beyond the confines of the campus, exposing students to diverse social and cultural dimensions of learning.
- The institution emphasizes the cultivation of values such as compassion, aiming to mold students into not only successful professionals but also responsible and compassionate individuals.
- IQAC meticulously collects action plans from all departments and supporting units, ensuring their implementation throughout the academic year.
- Feedback from stakeholders is actively sought and analyzed to pinpoint areas of strength and weakness, facilitating continuous improvement in teaching-learning endeavors.
- Faculty members are regularly informed about feedback received and areas identified for improvement, fostering a culture of self-reflection and professional development.
- In addition, IQAC spearheads the formation of the Academic Advisory Committee, tasked with optimizing academic

processes including faculty workload management and course selection for students.

- Through these concerted efforts, IQAC plays a pivotal role in enhancing the overall quality and effectiveness of the institution's educational ecosystem.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- Our college is deeply committed to fostering an inclusive and gender-sensitive space, reflecting a shared value among all stakeholders.

- Gender sensitization is integrated into every facet of college life, ensuring equal treatment for all faculty members regardless of gender.
- Women faculty members are nominated for leadership roles based on their capacity to lead departments, coordinate committees, and fulfill tasks successfully.
- Gender awareness education is a fundamental aspect of our constitutional obligation, actively promoted among students through various initiatives and activities.
- Admission processes are free from discrimination based on religion, caste, gender, or disability, ensuring equal opportunities for all applicants.
- Safety and security measures include round-the-clock presence of security guards and the mandatory requirement of college ID cards for student entry.
- Celebrations of World Human Rights Day, Savitribai Phule Jayanti, World Women's Day, and other significant events highlight the college's commitment to gender equality.
- Commemorative Days such as Independence Day, Republic Day, Gandhi Jayanti, and Yoga Day honor the contributions of social reformers to Indian society.
- Contemporary women's issues such as mental health, sexual identities, and workplace harassment are given special attention through collaborative efforts across various societies and departments.
- These endeavors aim to promote mental well-being and provide empowering education to address the evolving challenges of the 21st century.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **Solid Waste Management:**
  - Implementation of waste minimization strategies.
  - Recycling bins placed strategically across the campus.
  - Segregation of waste at source to facilitate recycling.
  - Composting facilities for organic waste.
  - Collaboration with recycling agencies for proper disposal.
- **Liquid Waste Management:**
  - Utilization of soak pits for liquid waste disposal.
  - Regular maintenance to prevent water clogging.
  - Monitoring systems to ensure compliance with environmental regulations.
- **Biomedical Waste Management:**
  - Proper segregation and disposal bins in medical facilities.
  - Adoption of biohazard bags for hazardous waste.
  - Scheduled pickups by authorized waste disposal agencies.
  - Staff training on proper handling and disposal procedures.
- **E-waste Management:**
  - Dedicated storage room for e-waste collection.
  - Arrangements with certified scrap dealers for collection and recycling.
  - Awareness campaigns to encourage students and staff to deposit e-waste properly.
- **Waste Recycling System:**
  - Centralized recycling center for processing recyclable materials.
  - Collaboration with local recycling facilities.
  - Promotion of recycling culture through educational programs.
- **Hazardous Chemicals and Radioactive Waste Management:**

- Strict protocols for handling and storing hazardous chemicals.
- Limited use of hazardous substances in educational practices.
- Disposal through licensed agencies adhering to safety guidelines.
- Radioactive waste management following regulatory standards and safety protocols.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **1. Restricted entry of automobiles** **2. Use of Bicycles/ Battery powered vehicles** **3. Pedestrian Friendly pathways** **4. Ban on use of Plastic** **5. landscaping with trees and plants**	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- Institutional efforts focus on promoting tolerance and harmony towards cultural, regional, linguistic, communal, socioeconomic, and other diversities.
- Initiatives include sensitizing students about the importance of respecting diverse backgrounds and perspectives.
- Programs encourage dialogue and understanding among students from different cultural, regional, and linguistic backgrounds.
- Educational activities aim to foster appreciation for the richness of diversity within the institution.
- Special events and celebrations highlight various cultural festivals, religious occasions, and national holidays.
- Students are encouraged to actively participate in cultural exchanges, showcasing their own traditions and learning from others'.
- Emphasis is placed on creating a safe and inclusive environment where students feel valued regardless of their background.
- Policies and guidelines are established to address instances of discrimination or prejudice, promoting a culture of acceptance and respect.
- Workshops and seminars are organized to address issues related to diversity, equity, and inclusion, providing opportunities for open discussion and learning.
- Collaborative efforts with community organizations and leaders further enhance the institution's commitment to fostering a culture of tolerance and harmony.
- Continuous evaluation and improvement of initiatives

ensure that the institution remains responsive to the evolving needs and challenges related to diversity and inclusion.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- Celebration of National and International Days: Our college actively observes significant days to instill a sense of patriotism and global awareness. Various engaging programs such as essay competitions, quizzes, and poster competitions are organized to promote understanding of constitutional values.
- NSS Unit Involvement in Community Service: The NSS unit plays a vital role in community service programs, encouraging students to actively contribute to societal development. This hands-on experience fosters a deeper understanding of civic responsibilities.
- Dedicated NCC Unit for Patriotism: The NCC unit is committed to instilling a sense of patriotic commitment for development. Cadets participate in camps throughout the year, including the Republic Day Camp and Ek Bharat Shrestha Bharat camp, contributing to their holistic development.
- Sensitization to Constitutional Obligations: The institution focuses on sensitizing both students and employees to constitutional obligations. Emphasis is placed on understanding the values, rights, duties, and responsibilities outlined in the constitution.
- Integration into Academic Curriculum: Constitutional principles are integrated into the academic curriculum to ensure a comprehensive understanding among students. This approach helps in nurturing informed and responsible citizens.
- Promotion of Civic Awareness: Activities encouraging civic awareness, dialogue, and discussion on constitutional matters are actively promoted. These initiatives aim to empower individuals with the knowledge needed to actively

participate in civic life.

- Collaboration with Local Authorities: The college collaborates with local authorities and organizations to create opportunities for civic engagement. This collaborative effort enhances the impact of community-focused initiatives.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	B. Any 3 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- The college observes numerous national and international significant days to educate students on Indian traditions, history, and global practices.

- NSS unit actively celebrates Republic Day, Independence Day, Gandhi Jayanti, Martyrs Day, Constitution Day, and Ambedkar Day with enthusiasm and participation.
- Special programs are organized on Teacher's Day to pay tribute to educators, showcasing appreciation and respect for their contributions.
- Each celebration fosters a vibrant and meaningful experience, instilling a sense of belonging and zeal among all stakeholders.
- The institution actively engages in commemorating various national and international events, fostering a sense of community and national pride.
- Students play a pivotal role in organizing and participating in events, enhancing their understanding of cultural heritage and societal values.
- Through these celebrations, students gain insight into the significance of historical milestones and the importance of unity and diversity.
- Participation in such events cultivates a strong sense of patriotism and responsibility towards the institution, community, and nation.
- The college serves as a platform for fostering cultural exchange, dialogue, and understanding among students from diverse backgrounds.
- These commemorative activities contribute to the holistic development of students, nurturing a spirit of citizenship and active participation in societal affairs.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices-I: "Be A Life Saver: Donate Blood"

- **Objectives:**

    - Increase awareness about blood banks and blood donation importance.
    - Encourage students to commit to donating blood annually.
    - Instill community service values and the significance of helping others.
    - Address local community blood needs during emergencies.
- Context:
    - College has a history of blood donation camps promoting life-saving impacts.
    - Involvement of teachers, administrative staff, NSS Students, NCC cadets, and students.
- Conclusion:
    - Blood donation camps motivate social service engagement.
    - Acts of donating blood profoundly impact lives.
    - Annual blood donation camp reflects the institute's commitment.
- Problems Encountered and Resources Required:
    - Student hesitation or fear towards blood donation.
    - Lack of awareness about the importance and process of blood donation.

Best Practices-II: "Clean, Pollution Free, Healthy and Green Campus"

- Objectives:
    - Maintain a clean, pollution-free, environmentally friendly, healthy, and green campus.
- Context:
    - Institution obligated to provide education in conducive environments.
    - Education philosophy emphasizes sound, secure, healthy, and inspiring settings.
- Practice:
    - NCC and NSS units:
        - Organize regular campus clean-up drives.
        - Promote waste segregation and recycling initiatives.
        - Plant trees and maintain green spaces.
        - Educate about environmental conservation and sustainability.

These practices foster a conducive learning environment, promoting holistic development and environmental stewardship.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

- Consistently, our college has maintained a remarkable track record of academic excellence, earning recognition under the prestigious Mithila University. The dedication of both faculty and students has propelled us to the forefront of educational institutions in the region.
- A cornerstone of our educational philosophy lies in fostering holistic development. Through organizations like the NSS and NCC, students are not only encouraged to excel academically but also to develop essential life skills and leadership qualities. These initiatives provide invaluable opportunities for students to engage with their communities, cultivate empathy, and become responsible citizens.
- Our commitment to skill development is unwavering. We provide a myriad of platforms and resources for students to hone their talents and acquire practical skills that are essential in today's competitive world.
- The backbone of our study centers rests upon experienced educators who serve as coordinators. Their expertise ensures the seamless operation of these centers, allowing students to access additional academic support and guidance.
- At the heart of our institution lies a deep-rooted belief in character-building and the preservation of Indian values. We endeavor to instill in our students a sense of pride in their heritage while nurturing their sense of morality and integrity.
- What truly sets us apart are our bold and unconventional approaches to education. We continually seek innovative methods to enhance the learning experience and prepare students to confront the challenges of tomorrow with confidence and resilience.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- Enhanced Library Resources:
  - Expansion of the library repository through the addition of a diverse collection of books and journals.
- Hostel Construction:
  - Initiation of the construction process for a dedicated hostel facility to accommodate college students, fostering a conducive living and learning environment.
- Holistic Education Focus:
  - Commitment to providing holistic, value-based education.
  - Integration of entrepreneurial skills into the curriculum, empowering students to meet the challenges of the corporate world.
- Pollution-Free Campus Initiative:
  - Striving for a complete pollution-free campus.
  - Implementation of eco-friendly practices and policies to create a sustainable and healthy learning environment.
- Research-driven Advancements:
  - Promotion of research initiatives among faculty and students.
  - Creation of avenues for the development and dissemination of knowledge through research-oriented projects.
- Skill-Based Education:
  - Continued emphasis on skill-based education, aligning curriculum with industry demands.
  - Fostering an atmosphere that encourages skill development through practical application and experiential learning.
- Professional Development:
  - Dedication to molding successful professionals by providing a comprehensive education that goes beyond theoretical knowledge.
  - Integration of career-oriented programs and activities to enhance students' professional

development.

- Stakeholder Collaboration:
    - Collaboration with industry experts, professionals, and alumni to bridge the gap between academia and real-world requirements.
    - Establishing partnerships to facilitate internships, workshops, and guest lectures for practical insights and exposure.